

APPLICATION FOR RENEWAL OF REGISTRATION IN ICC CONSTRUCTION INDUSTRY DATABASE-CONSULTANTS

Please mention NOT APPLICABLE (N.A.) in any section that does not pertain to the relevant clause and subject. Reference shall be made to the previous application made.

Name of organisation:

- Complete Address:
- Telephone:
- Fax:
- E- Mail:
- Name & Designation of Contact Person
- Mobile Number
- E- mail
- Reference of Previous Application:

Categories of Registration:

Applicant to mention, if there is any addition or deletion of Services, for which Registration was sought as per previous application.

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Class to which Renewal Registration is being sought:

Applicant to mention, if there is any change in the Class and Upper limit, to the previous application.

| Class | Upper Limit (Rs. In Crores) |
|-------|------------------------------|
| I | >100 Crores |
| II | >50 Crores but < 100 Crores |
| III | >10 Crores but < 50 Crores |
| IV | Between 1 Crore to 10 Crores |
| V | Less than 1 Crore |

General Information:

Applicant to mention, if there is any change in the contact details of their organisation with respect to Registered/ Branch office details.

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|-----------------------|--|
| Registered office | |
| Branch office | |
| Any other information | |

Organisation Details:

Applicant to mention if there is any change in the type of organisation i.e., from Sole Proprietorship to Partnership/ Private Ltd. / Public Ltd. etc.

Manpower Employed:

Applicant to mention, if there is any variation, in the manpower employment details provided with previous application. Specific mention is to be made with respect to no. of Graduate/ Diploma Engineers/ Nos. in Safety/ Inspn./Q.C.

Office/ Equipments/ Factory/Facility Details:

Applicant to mention, if there is any up-gradation/ reduction with respect to Design office/Factory/ Machinery or any other facility in the past one year.

Other Details:

Following documents are to be attached by the applicant for Renewal of Registration:

1. Financial Details:
 - Turn Over for the Last Year/ Year in subject (in Lacs):
 - Nature of document furnished i.e., Audited Financial Statement
2. Banker's details and other financial details with respect to Assets value, Credit limits, Extent of Solvency etc. to be refurnished for the current year.
3. Whether the organisation has modified/ developed any Quality and Safety Policies in the current year.
4. Mention if your organisation has Renewed/ obtained any ISO/ ISRS or any other certification in the current year of renewal of application.
5. Any Empanelment/ approvals have been obtained during past one year.
6. Applicant to furnish that their organisation has not been blacklisted or de-registered from any Govt. / Public Sector/ Private agencies. An Undertaking to this regard shall be furnished on Company Letter head. Refer Annexure – A.
7. Applicant to furnish separately the details of Arbitration/Litigation, if any, with any Govt./ Public Sector/ Private agencies. An Undertaking to this regard shall be furnished on Company Letter head. Refer Annexure – B.

IMPORTANT INSTRUCTIONS:

1. Applicant shall be required to apply for Renewal of Registration as per the prescribed Renewal of Registration form and completed in all respects.
2. Request letter, on Company Letter Head, along with the form and Annexure A and B shall be forwarded to:

Enlistment Division
 International Council of Consultants
 Plot No. 18, Sector 20A, Faridabad 121002, HARYANA.
 Mobile:- 9810319758 ,9810714921
 icc@iccindia.org, icc.iccindia@gmail.com

3. Renewal Charges for Enlistment/Registration are as follows:

| Category of Industry | Renewal Charges (Rs) (Indian Applicants) | Renewal Charges (US\$) (Non-Indian Applicants) |
|---|---|---|
| Organizations registered under Small Scale Industry (SSI) / MSME ** | 34,500.00** | 690.00** |
| Organization / Manufacturers & Suppliers / Manufacturers/ Contractors / Consultants with Annual turnover | | |
| • Between 1-10 Crores | 34,500.00 | 690.00 |
| • > 10 but < 50 Crores | 48,300.00 | 966.00 |
| • > 50 Crores but < 100 Crores | 62,100.00 | 1,242.00 |
| • > 100 Crores | 75,900.00 | 1,518.00 |

**MSME with turnover greater than >100 Crores will pay Rs 75,900.00/- as Renewal Charges

** Above rates are for Standard, approved & tested products and Services. However, rates for non Standard products and Services shall be applicable based/ decided on case to case basis

However, please note that Renewal Fee from one category to any upper category shall be additional 25% of the first time enrolment.

Conditions / Schedule of Payment:

1. GST @18% shall have to be paid extra.
2. Kindly remit the fees through RTGS in our following account:
 3. Bank : HDFC Bank LTD
 4. Address : Branch-Kalkaji - Nehru Place, New Delhi
 5. Vendor : International Council of Consultants
 6. Account No. : 02711930004422
 7. IFSC Code : HDFC0000271

No Site visit will be undertaken for any renewal upto the 3rd year. Beyond the 3 year, the Company under renewal shall organize the required shop visit(s) at their own cost for upto 2 members of the CIDC evaluation team.

For Example: Enlistment Year - 2025

1st Renewal Year – 2026- No Site Visit

2nd Renewal Year – 2026 – No Site Visit

3rd Renewal Year – 2027 - Site Visit

However, Applicant / Organisation to note that, in addition to processing Changes mentioned in 6.1 above, if there is any variation of 15% or more in their Financial Turn Over; Production Capacity; Manpower deployment and other related growth aspects, Site/Shop visit(s) as may be required, will be undertaken and Company shall organise the required Site/ Shop visit(s) at their own cost for up to 2 members of the CIDC Evaluation team. However, if there is no change or change under 15%, no Site/ Shop visit will be undertaken.